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Cust. Ref. # : 10729-114

CONFIRMATION

Calendar Status

Your CourtCall Appearance has been confirmed for Judge Carolyn B. Kuhl, Dept. 1 on Friday, November 9th, 2012 at 9:00 AM PT

At five minutes prior to the above time, dial **(888) 287-2973** and dial access code **4244364#**

Never share your conference information with others as access is restricted to you, the scheduled party.

Los Angeles Superior Court-Central(A-L)

Case Name: Antelope Valley Ground Water Cases

Case Number: JCCP4408

Proceeding: Case Management Conference

CourtCall ID# 5243017 (not access code)

Be prompt, or your case may be heard without you!

If you encounter any problems or if the Court has not joined the call within 15 minutes, remain on your teleconference and have a staff member call CourtCall at **(888) 882-6878** or **(310) 342-0888**.

Mandatory procedures for your CourtCall® Telephonic Appearance are as follows:

1. Please take a moment to review this Confirmation. If a change or correction is required, or if you have not received a Confirmation for each reservation made, please contact us at: (888) 882-6878 or (310) 342-0888.
2. It is the participant's responsibility to dial into the conference at least five minutes prior to the scheduled hearing time as CourtCall does not call the participant. If you are unavoidably late and your matter is being heard in Court which is already in session, you must wait for an appropriate moment to announce yourself. Do not interrupt the Judge.

Do not use a payphone, cellular phone, headset or speakerphone or incorporate/join this call into another conference call. Never place the conference on hold.

3. Once you have joined the call, an operator, clerk or the Judge may check you in. Alternatively, you may not be addressed until your case is called. Do not place the call on hold or allow anyone else to hold on your behalf. During the entirety of the call, you should be in a **quiet area** with your attention focused solely on the Court. Refrain from making or allowing any background noise such as cell phones ringing, intercoms, typing, paper-shuffling, dogs barking, etc., as the Court will not tolerate any disruptions on the line. If you are comfortable using the mute feature on your phone, you may use it but be sure to un-mute it when your matter is called.
4. If your matter is being heard in Court, listen carefully to proceedings as the Court may make general observations applicable to all matters, which will not be repeated. **When speaking with the Court identify yourself each time you speak.** The Court expects you to act professionally and failure to adhere to these instructions may result in the termination of your call or the entire conference, sanctions for a non-appearance, an order to appear in Court at the next session or other consequences the Court deems appropriate, as well as withdrawing the privilege of appearing telephonically in the future.
5. It is the participant's (or scheduling party's) responsibility to notify CourtCall of any continuance or cancellation prior to the scheduled hearing time to have any previously paid fees applied to the continued hearing or to be eligible for a refund, as the Court will not notify CourtCall of any continuance or cancellation of your matter. Matters continued at the time of the hearing must be rescheduled and a new fee will apply. To continue or cancel your CourtCall Telephonic Appearance, call (888) 882-6878 prior to the scheduled appearance time.
6. Please hang up your phone immediately after the Judge concludes your case.

Stop writing checks or tracking credit card charges, open a CourtCall Debit Account and receive a monthly ledger identifying each CourtCall Appearance. Please call our office for details. Our address is CourtCall LLC, 6383 Arizona Circle, Los Angeles, CA 90045

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